Date: January 28, 2019

To: All CPDA Individual Members and Associate Members From: CPDA Nominations Committee Subject: Notice Regarding Annual Election Procedures for Board of Directors / Officers

CPDA conducts elections to fill a number of expiring two-year terms on the Board of Directors each year, and to elect new officer members of the board. For the year 2019, elections will be held to fill eight (8) Board of Director positions including one (1) Associate Member position, and the five (5) officer positions of President, 1st Vice President, 2nd Vice President, Secretary/Treasurer, and Assistant Secretary/Treasurer. Below are the criteria and procedures by which a member of CPDA may become a candidate.

1. Candidacy via Nominations Committee. The CPDA Nominations Committee will submit its slate of proposed candidates to the full CPDA Board of Directors on or before March 13, 2019. You may be considered for nomination as a candidate in this manner by <u>sending a letter and resume received by</u> <u>CPDA not later than February 28, 2019</u>, to: CPDA Nominations Committee, 10324 Placer Lane #100, Sacramento, CA 95827. Proposed candidates eligible to stand for election to the board requires current calendar-year membership in CPDA on or before the date of March 28, 2019. Additional requirements are set forth below. Submission of a letter and resume in this manner does not guarantee that you will be nominated by the Nominations Committee as a candidate for election, so please be sure to include information that will help the committee determine your qualifications for service on the board of directors.

2. Candidacy via Write-In. Individual Member board of director positions. The ballot permits write-in candidates for director positions. Membership and other qualifications for these director positions apply, so be sure to inquire before seeking candidacy via this process to ensure the candidate is in fact qualified for the director position in question. Please also note that no officer-candidate write-ins are permitted. [See below for definition of "Individual" and "Associate Member" status].

3. Ballots will be distributed to currently paid Individual Members of CPDA on or before March 28, 2019. To receive a ballot via U.S. Mail, Individual Members voting must have paid their membership dues for the current year not later than the date of March 28, 2019. Defenders who become CPDA Individual Members after the date of March 28, 2019, must request a ballot from CPDA. All ballots must be returned not later than April 19, 2019 (postmarks NOT accepted). Ballots received after April 19, 2019 will not be counted. Fax transmissions of petitions or ballots are NOT permitted.

*Article I, Section 3 of the CPDA Bylaws: "All attorneys who are members of any California Public Defender Office, California Alternate Public Defender Office, California Federal Public Defender Office or California Appellate Project (CAP) shall be eligible to become Individual Members of this Association."

*Article I, Section 4 of the CPDA Bylaws: "Any person who is involved in criminal justice defense or education and who devotes a substantial period of time in this area shall be eligible to become an Associate Member of this Association."

Article I, Section 8 (c) of the CPDA Bylaws: "No person of any class of membership may be involved directly or indirectly in any law enforcement or prosecution activity, nor employed as a judicial officer or court commissioner."